

Date of last review:	April 2025	Review period:	1 year
Date of next review:	April 2026	Owner:	Academy



Secondary and Post 16 Provider Access Policy Statement

History of Policy Changes

Date	Page	Change	Origin of Change
April 2024	All	New document template	Trust template issued
March 2025		Date changes	

Policy Statement Aims

This policy statement aims to set out our Academy's arrangements for managing the access of education and training providers to pupils for the purpose of giving them information about their offer. It sets out:

- Pupil entitlement
- Procedures for the management of provider access requests
- The opportunities for access
- Safeguarding procedures
- Details of premises or facilities to be provided to a person who is given access

The MLP Secondary and Post 16 Careers Guidance Policy sets out the statutory requirements for careers education and the careers guidance offered at each of our providers.

Pupil entitlement

All pupils in Years 12 to 13 at this Academy are entitled to:

- Find out about academic and technical education qualifications including apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer through activities and events such as options/careers events, presentations, talks, workshops and taster events
- Understand how to make applications for the full range of academic and technical courses

The management of provider access requests

A provider wishing to request access should contact:

Name, role in the academy & Careers Leader: Rosie Roberts, Careers and Schools Liaison Officer/Careers Leader
Email: rroberts@s6c.mlp.college
Telephone number: 01722 597970

Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. Please speak to our careers leader to identify the most suitable opportunity for you.

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 12	<p>Post-18 options assembly</p> <p>Subject specific Career Information talks</p>	<p>Small group sessions: future education, training and employment options</p> <p>Meetings with careers adviser</p> <p>Subject specific Career Information talks</p> <p>Attend annual UCAS HE Exhibition</p> <p>Tutorials on researching and applying for Higher Education</p> <p>Apprenticeships Fair</p> <p>Apprenticeships Assembly</p> <p>National Apprenticeships Week</p> <p>National Careers Week</p>	<p>Meetings with careers adviser</p> <p>Subject specific Career Information talks</p> <p>Progression evening (for parents/carers only) outlining what to expect in Y13 plus information on progression routes and support available.</p> <p>Employers, HE, FE and Apprenticeship providers are invited to attend Development Day 3 - Destinations</p> <p>Attend University Open Days</p> <p>All students complete work experience.</p> <p>Register for UK CAT if needed.</p> <p>Book individual Careers Appointment if guidance needed on progression decisions.</p> <p>All students write a Personal Statement and attend tutorial on how to write Personal Statement and how to apply to UCAS and student finance.</p>

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 13	<p>Meetings with careers adviser</p> <p>Assemblies with higher and degree apprenticeship providers</p> <p>Workshops – HE and higher apprenticeship applications</p> <p>Personal Statement and CV/Application clinics</p> <p>Mock Interviews for university and employment</p> <p>Continue to attend University Open Days.</p> <p>Subject specific Career Information talks</p> <p>Sit BMAT and Oxbridge/Cambridge entrance tests</p>	<p>Meetings with careers adviser</p> <p>Assemblies with higher and degree apprenticeship providers</p> <p>Apprenticeship Fair</p> <p>Continue to attend University Open Days.</p> <p>Subject specific Career Information talks</p> <p>Apprenticeships Assembly on applications, employability skills and CV advice</p> <p>National Apprenticeships Week</p> <p>National Careers Week</p> <p>Session on how to make student finance applications</p>	<p>Confirmation of post-18 education and training destinations for all pupils</p> <p>Subject specific Career Information talks</p>

Safeguarding

Our Safeguarding Policy outlines the Academy's procedure for checking the identity and suitability of visitors. Education and training providers will be expected to adhere to this policy.

Premises and facilities

The Academy will make the hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The Academy will also make available audio visual and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the careers leader.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy or copies of their prospectus or other relevant course literature which will be made available for access by pupils.

Previous providers

In previous years we have invited the following providers from the local area to speak to our pupils:

- Careers Advisor - Decision Making
- University of Winchester
- Solent University
- Be Ready (Bath University)
- Wiltshire Support Grants - Personal Statement checking
- Ministry of Justice - Social Mobility Programme
- ASK-Apprenticeships
- Salisbury Education & Business Partnership
- Careers Hub- Apprenticeships Fair
- Portsmouth University - Student Finance
- Sodexo - Work Experience
- DSTL, QinetiQ, Chemring, Salisbury District Hospital, Wessex Archaeology, Trethowans, JAS Hair, Alabaré, Salisbury Reds, Wiltshire Council, Wessex Water, The Army, Scrace Architects, Roche Court, A Plan Insurance, Sheldrake Training, RAF, SSE, Work Wiltshire, Babcock, Moore Accountants, Sopra Steria, Go Skydive, Wessex Water, Wiltshire Creative, Wiltshire College, Hays Travel, D&N, UKHSA, Batt Broadbent, Francis Clarke, Inn Gear, NFU, Tedaisy - Apprenticeships Fair
- Waterstones
- Spotify
- Abicare

Student destinations

This data is for students reaching the end of 16 to 18 study in 2024.

Destination	% of students
Students staying in education	51%
Students entering apprenticeships	2%
Students entering employment	29%
Students not in education or employment	1%
Students taking a gap year	15%
Destination unknown	>1%

Complaints

Any complaints related to provider access can be raised following the Trusts [complaints procedure](#) or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

Monitoring arrangements

The Academy's arrangements for managing the access of education and training providers to pupils is monitored by [Jonathan Curtis – Director of Education Secondary & Post 16](#)

This policy statement will be reviewed annually as part of the ongoing cycle of policy review. At every review, the policy will be approved by the Academy Governance Committee.