

Aspiration ♦ Excellence ♦ Success



“IT’S ALL
ABOUT YOU”

Handbook

www.salisbury6c.ac.uk

Vision

S6C aims to be a vibrant, fun and inspirational centre of excellence with a passion for new technologies, creativity and innovation. Our core purpose is to create a learning community where all students can flourish both personally and academically.

Staying connected is at the heart of our ethos at S6C. Clear and open communication between staff, students and parents/carers will give each young person the best possible chance of success. Students are encouraged to take responsibility for their learning, with full support from staff, while communication channels with parents/carers are always open.

Please take a look at our website and follow us on social media. We are looking forward to welcoming you to this community and working alongside you over the next two years.

It's all about you

We firmly believe that S6C offers you the ideal college environment to embark on the next stage of your education. With a vibrant and friendly atmosphere with positive relationships promoted at all times, you will find that S6C is an exciting place to develop and one in which you will thrive both academically and socially.

When you join us you become part of the S6C community, where you will follow an individual study programme that is tailored to your interests and needs. We are proud of our inclusivity in enabling students from all backgrounds and different needs to be supported to reach their potential. It's not long before we get to know all our students really well, enabling us to work with your passions and interests to shape your future.

As a college our teaching staff are specialists in 16-19 education. We are unique in this position as the only 16-19 specialist college for Level 3 courses in Salisbury. We are lucky to be able to deliver our courses using excellent modern facilities and we offer a broad range of A level and technical courses.

Our staff have a tireless dedication to improving the standards of academic achievement for all students and have a passionate commitment to your success through a culture of high expectation and aspiration. Students at S6C speak highly of our teachers and support staff. They will thoroughly enjoy working with you and supporting you to attain your ambitions both academically and personally. Whether you are aiming for university or employment, we will help you on your post-16 journey.




Ben Hillier
Head of College



Safeguarding Team

Craig Chambers, Rebecca Anderson, Liz Stavelly & Rachel Cooke

The background image shows a bright, modern interior space, likely a school or university common area. In the foreground, several students are seated at round tables with light-colored wooden chairs, engaged in conversation. A blurred figure of a person is walking across the middle ground. In the background, there is a glass-enclosed balcony or mezzanine level with colorful chairs (green and red) visible inside. The walls are white, and the ceiling has recessed lighting. A purple semi-transparent rectangle is overlaid on the upper half of the image, containing the text.

*Be the best version
of yourself
you can be*

vision@s6c

The S6C Faculties

Humanities

Humanities subjects are about more than just exams, they develop academic skills that will ensure you are successful in life. Whether you are going to argue for a stay in death sentence in a court of law or for a pay-rise from your CEO, humanities subjects will provide you with the skills to achieve. Humanities will provide you with the knowledge and tools to understand the world and most importantly master it.

Students will develop the key life skills of effective communication and cultural awareness through active engagement in learning and developing the courage to critically challenge accepted ideas. We create a culture of achievement through the development of academic skills.

Creative

Alongside the S6C Vision, our faculty encourages all students to take risks, to explore creative and complex problem solving through innovative approaches to life, work and inspiration. The creative industry is an ever growing sector and we want our students to stand out with their creativity and resilience. That's why at S6C we value problem solving and creative thinking to help bring out the best in you.

STEM

The vision for the STEM Faculty at S6C is 'to inspire curiosity'. The very nature of science and maths subjects is to foster a curiosity of the world around us - whether you look at how people behave in Psychology, why it's important to look at climate change in Environmental Science or how supermarkets can organise their layout to maximise profits in Core Maths! Our subject teachers encourage students to explore practical examples in their subjects to make the curriculum come to life. The skills are developed through engaging and challenging lessons and we always encourage our students to read around the subject, to challenge the concepts they study and to be curious!

92% of learners feel that the quality of their education is either good or outstanding



Sally Tye

Head of Humanities



Lainey Hughes

Head of Creative



Kirsty White

Head of STEM

Ethos and values

S6C are immensely proud of the inclusive culture of our college in which our specialist teachers prepare students to learn through innovative and challenging teaching. Never has there been a time in education like now; where staff and students alike are learning in tandem, to innovate and create engaging learning and for students to further grow as independent learners and develop resilience, showing the courage and character to face the challenges of academic study and adult life. Learning for life is being lived and breathed in everything we do.

We focus on the needs of 16-19 year olds, providing a well-resourced college environment that encourages learning. Our priority is placed on high quality support and guidance to students in their academic and personal development. We see students thrive at S6C; the care and guidance given to students is unwavering. We know all our students, and as they develop their journey into adulthood, we see them blossom, and strive for the dreams that become reality. Everyone is special, unique and capable.

At S6C we are committed to providing an excellent education for the success of every student, and our vision is that we want every student to be the best version of themselves that they can be. Every student should be valued, nurtured, challenged and supported. 'It's all about you' embraces the experience we want every individual to feel. Every student at S6C is introduced to a series of high expectations of themselves and of others. At S6C we strive for success; so Aspiration is promoted and encouraged. This is enacted and modelled by staff, and students are supported in being active participants in this journey.

S6C are passionate about ensuring that students are well cared for, that they make excellent progress and that S6C helps them discover their



talents and prepares them for life after college. It is important to us that students leave S6C with the ability to think deeply, act with kindness and integrity and take responsibility for a rich life ahead.

All members of the S6C community are encouraged to get in touch if they have any questions, suggestions, or concerns:



<https://www.salisbury6c.ac.uk>



office@s6c.mlp.college



01722 597970

vision@s6c



Welcoming

S6C is a small, friendly college. Many students arrive knowing others but, every year we have students who know no-one on arrival, including our visiting international students, who come for a period of one term to two years and live with local host families. Students get to know each other through class discussion and through Clubs and Societies. If students are struggling to make friends or have any other friendship issues, then please get in touch with the Pastoral Lead.

S6C is committed to creating a diverse, equal and supportive community. We aim to create a college environment and ethos which is supportive of LGBTQ+ students, students from ethnic minority backgrounds, students of all faiths and none, and students with physical, emotional, educational or mental health support needs. We have a Student Union officer for Equality and Diversity; we signpost our support from day one, via the images on our plasma Welcome screens; and we work actively with our S6C student body and wider community, to collaborate on education and awareness material for staff and students. Our Development Days are designed to be inclusive (from making sure that our Wellbeing development day is relevant to our S6C LGBTQ+ student community - to offering advance explanations of changes to the daily routine for students on the autistic spectrum who may find this helpful etc) and feedback is always welcome.

Aspirations

We encourage all our students to have high aspirations and achieve beyond their expectations. We have an academic support programme for able students, Aspire To Excellence. Students will be invited to attend but the programme is open to all S6C students. We will support and encourage all students in their intended pathway and whatever their grade profile on entry.

Student Union

The Student Union is run by our Student Leadership Team, with support from staff, to represent the interests of students and organise events and to feedback to the S6C Senior Leadership Team about student issues and concerns.

The Student Union has representatives to assist with environmental concerns, mental health, neurodiversity, equality, college community, fundraising and national awareness days. There is also a representative for each of the three faculties and sports teams.

The Student Union run Tea & Toast on Friday morning at 8:30am. Pop in for a free breakfast (charity donation optional) or to share your views.

Food

S6C has a cafe selling a range of hot and cold snacks, run by the College. There are vending machines with cold drinks and treats in the breakout areas. Students at S6C are encouraged to make healthy choices and maintain their fitness levels. Our Catering Manager, Russell, is always happy to discuss dietary needs and requests for additional food items.

Students are welcome to bring their own food

and drinks to college.

Dress Code

S6C students are expected to dress in a manner appropriate to a purposeful, safe and secure sixth form college. Whilst we recognise that self expression is part of being an emerging adult. T-shirts bearing inappropriate language or images are not allowed. A student's clothing should not limit their participation in discussions and practical activities, or our ability to identify individual students.

To maintain the safety and security of everyone, every student, staff member and visitor must wear a visible ID lanyard around the site.



Clubs and Societies

Clubs & Societies at S6C comprise a variety of enrichment activities, trips and extra-curricular groups.

Being part of the wider college community will help you integrate into college life and help you make new friends. Clubs & Societies are an important part of your S6C experience.

If you have an idea for a Club or Society then we will help you set it up.

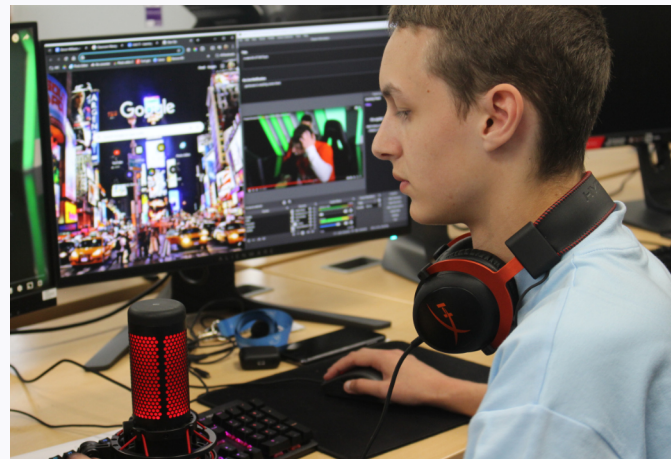
Remember, the S6C experience isn't just about your academic lessons, it also includes our tutorial programme, independent study, volunteering, work experience and of course, Clubs & Societies. We've found that the more students put into college then the more they get out of it.

The term Character Curriculum covers everything outside your academic activities and we help you track your experiences to make them more significant.

S6C benefits from being in the Magna Learning Partnership with other schools. This means clubs and societies can use the relevant pitch or equipment required at any of the MLP locations.

Clubs and societies have included:

- The Student Union
- Duke Of Edinburgh Awards
- Various sport activities:
- Football
- Netball
- Badminton
- Gym/Fitness
- And much more!
- Debate Club
- Film Club
- Video Games Society
- Esports Tournament with the BEA
- Brain Day
- Volunteering
- LGBTQ+ Society
- Enterprise Club
- Knitting
- Yoga
- Art in science club
- TTRPG (D&D

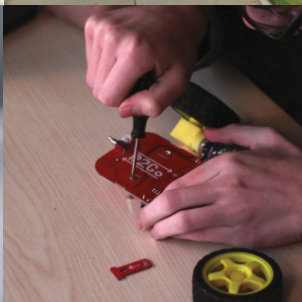


College Trips

The college and MLP run a wide variety of trips both local and abroad. Speak to the student union or your tutor or teacher if you have an idea and want to explore the possibility of visiting a museum, workplace, foreign country or attraction.

Previous trips include:

- New York City
- Nepal
- St Ives, Cornwall
- London art galleries, museums, cinemas
- EGX Birmingham/London
- Local art galleries and museums
- The British Library
- Jurassic Coast Geography Trip
- The British Film Institute
- Tour of Oxford University colleges



The College Day

	Monday	Tuesday	Wednesday	Thursday	Friday
Period 1	9:00 - 10:30	9:00 - 10:30	9:30 - 11:00	9:00 - 10:30	9:00 - 10:30
	Lesson Block	Lesson Block	Lesson Block	Lesson Block	Lesson Block
Break					
Period 2	10:45 - 12:15	10:45 - 12:15	11:15 - 12:45	10:45 - 12:15	10:45 - 12:15
	Lesson Block	Tutor Block	Lesson Block	Lesson Block	Lesson Block
Lunch					
Period 3	12:45 - 14:15	12:45 - 14:15	13:15 - 14:45	12:45 - 14:15	12:45 - 14:15
	Lesson Block	Lesson Block	Lesson Block	Lesson Block	Lesson Block
Break					
Period 4	14:30 - 16:00	14:30 - 16:00	15:00 - 16:00	14:30 - 16:00	14:30 - 16:00
	Lesson Block	Lesson Block	Clubs and Societies	Lesson Block	Lesson Block

Google Workspace

The college uses Google Workspace for all online activities. This includes access to email, calendars, chat and Google Classroom.

Students will be given an account on the S6C domain (username@s6c.mlp.college) to access these resources.

Google Classroom

This is the most important online resource for students. All information about the college and your subjects can be found in this application. All assignments will be issued through this system and all your work will 'turned in' here.



study@sgc



“College feels really safe and friendly. Everyone belongs.”

Attendance

Attendance to the S6C college programme is the most important aspect of education and crucial for getting the highest grades. If students are not present in classes, they cannot learn.

The college programme includes subject lessons, independent study, tutor sessions, clubs and societies and occasional full day development and progress events.

Students will need to attend all timetabled lessons including tutor. They will need to study outside of lessons and compete at least 4.5 hours of directed independent study per subject, per week to achieve their target grades.

The college day is 9am until 4pm and students should be available during these times. They are free to leave site during non contact periods, break and lunch, but should use their time wisely.

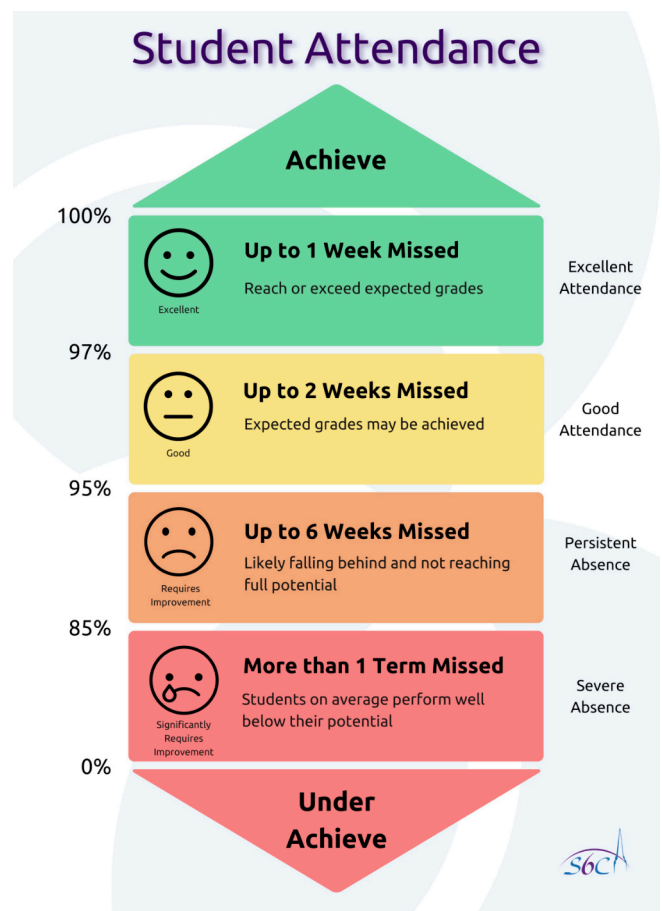
If attendance or academic concerns arise, the college can remove this privilege and students will need to attend during the hours of 9am and 4pm to catch up where required.

Attendance is split into four categories as shown on this page. This information is also displayed in all classrooms and key areas around the college.

Students should be aware of their attendance and where they sit on this chart.

If students are experiencing any barriers to attendance, then this can be discussed as early as possible with the S6C Attendance Officer, so concerns can be broken down and support put in place.

Where barriers appear and they are not resolved, a five stage process will be used:



- Below 97%: Chat message sent to student
- Below 95%: Meeting with student and attendance officer
- Below 90%: Attendance meeting with parents, attendance officer and attendance lead from the senior leadership team
- Ongoing concerns: Attendance Review Meeting 1: Formal notice to improve and parental meeting
- No improvement: Attendance Review Meeting 2: Formal notice of withdrawal from college

This process complies with the Department for Education mandatory changes to attendance from August 2024.

Unplanned Absence

The parent or carer should ring the college on 01722 597970 before 10am (but ideally before 9am).

You will need to say the student's full name and reason for absence.

You should ring the college on every day of absence. If your young person is over 18 years old, you are still required to ring college.

If we have concerns about attendance, attitude progress or behaviour, then we will follow the guidelines outlined in the S6C Disciplinary Policy.

We expect all our students to have 100% attendance. Lower attendance has a significant and documented impact on success at this level.

Our attendance officer will work closely with students to support them in removing barriers and encouraging them to do themselves justice.

Part Time Employment

We understand that students may need, or wish, to work and this can develop key skills for future study and employment. However, students are enrolled in full time study (with associated benefits including free prescriptions and child benefit) and we have to ensure that the full programme is being accessed.

We advise Students should work no more than 16 hours a week whilst being in full time education. Students must not arrange shifts for more than 16 hours a week using evenings / weekends / holidays and select employers who are able to be flexible and supportive.

Notify us on

01722 597970

Let us know:

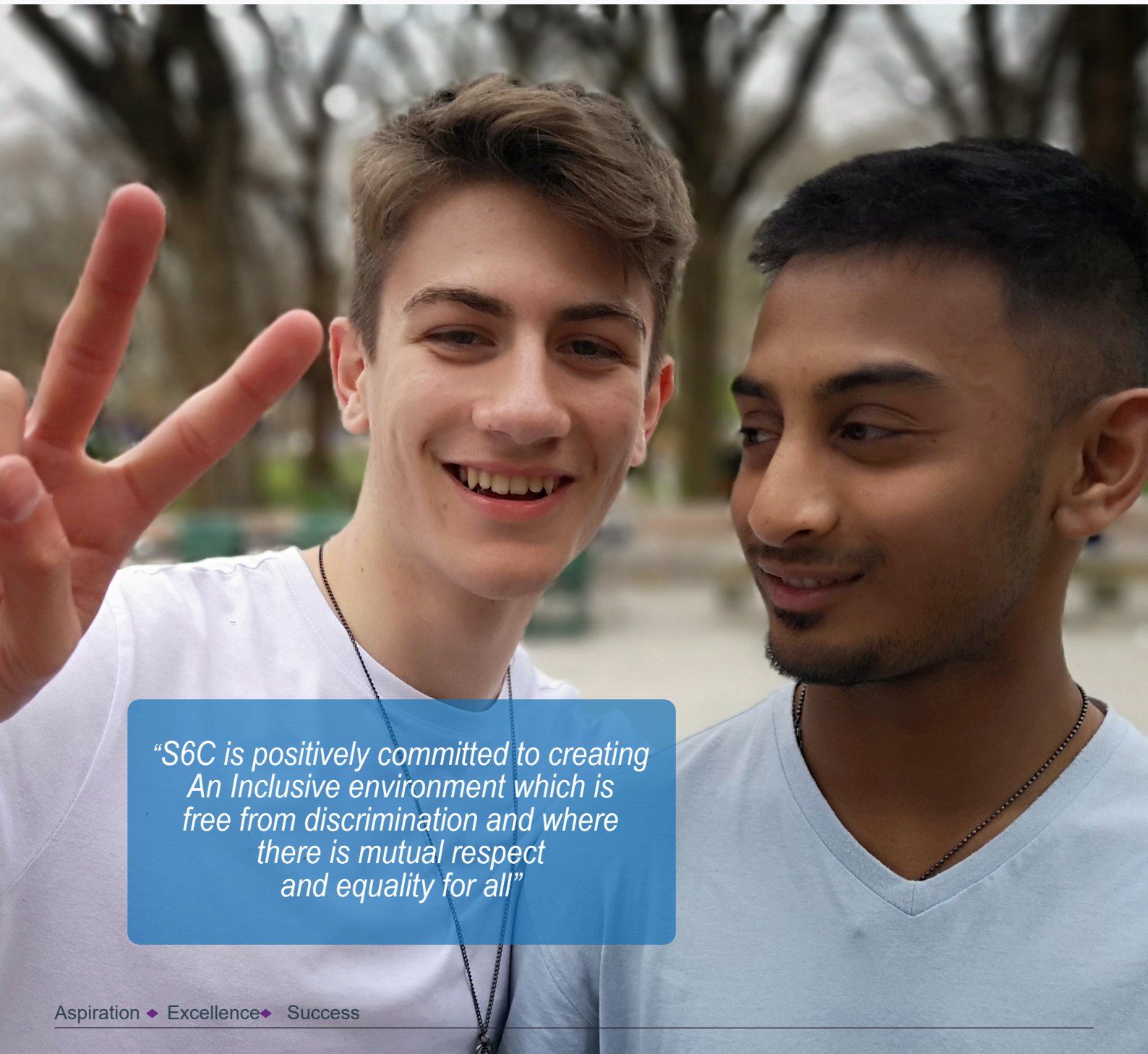
Student's full name

Reason for absence

British Values

The college is dedicated to promoting values which help to develop a strong sense of community and social and moral responsibility by:

- Creating environments which are free from discrimination, intolerance, and hate
- Challenging prejudice and stereotyping
- Strengthening relationships by enabling and understanding of people and communities beyond our own immediate experience
- Allowing people to be who they are without prejudice
- Ensuring students understand the importance of respect and leave the college fully prepared to live and work in modern Britain and the world as responsible citizens



*“S6C is positively committed to creating
An Inclusive environment which is
free from discrimination and where
there is mutual respect
and equality for all”*

The Department of Education has published guidance on promoting British values in education.

British values are defined as:

Democracy

‘An understanding of how citizens can influence decision-making through a democratic process’

Democracy is applied within S6C where our Student Union can influence and challenge decision-making.

Student surveys also allow individuals to express their views and opinions, which again may influence and shape the development of the college strategy.

Through the Life Skills programme and clubs and societies, students learn about democracy, and how they as individuals can influence decision making and use their voices to shape our society.

The Rule of Law

‘An appreciation that living under the rule of law protects individual citizens is essential for their well being and safety’

Rules and laws are important as they govern many aspects of life. At S6C, students are provided with information about the college’s Learner Agreement and Disciplinary process, which highlight the college’s rules and expectations, aiming to create a safe environment for all. As individuals, we are responsible to abide by rules and laws, and to respect their value, as they are in place to protect us.

Individual Liberty

‘The right to believe, act and express oneself freely’

At S6C, we provide boundaries and guidance for students to help them make informed choices within education and life. Everyone has the

freedom to make choices and to understand their rights to individual freedom in being able to choose and follow a particular faith, belief or identity. Equality and Diversity within the college focuses on raising awareness of individual rights, choices and beliefs.

Mutual Respect

‘An understanding of the importance of identifying and combating discrimination’

Mutual respect is at the heart of S6C’s values. Everyone should understand that their behaviours have an effect on themselves and others. All members of the college should treat others in a respectful and polite manner.

Tolerance of those of Different Faiths and Beliefs

‘An acceptance that other people have different faiths and beliefs to oneself (or having none) should be accepted and tolerated, and should not be the cause of prejudicial or discriminatory behaviour’

Britain is a society of many cultures, religions and faiths and we need to respect and accept that others may have different views. Individuals or groups should not face discrimination because their views and values are not shared by all. S6C actively promotes an understanding of Equality and Diversity.

Preventing radicalisation

The aim of the national Prevent programme is to stop people from becoming terrorists or supporting terrorism, by tackling ideological causes, intervening early and enabling rehabilitation. Students are taught how to recognise and report potential radicalisation.



“We want our students to have access to the greatest source of information ever assembled and to study in their own innovative and personalised ways”

Bring Your Own Device

Individual access to technology is not something that should happen in a few rooms around a college. It should be for everyone, everywhere and anytime.

BYOD is not future technology, it's the present. Our students embrace mobile phones, the Internet and personalised technology. It will be their future working and learning experience.

Students are used to having access to the Internet at all times, in all places, college should not be the exception. We want our students to have access to the greatest source of information ever assembled and to study in their own innovative and personalised ways. We need to make full and effective use of technical learning tools and want to make the educational experience for students at S6C as varied, dynamic and stimulating as possible.

S6C operates a 'BYOD' policy for all students attending the college. All students are expected to have a 'Bring Your Own Device' with them at all times during the college day. **This should not be a mobile phone.**

We do not specify a particular device to purchase, but it should be light and portable, have a physical keyboard, have good battery life (greater than six hours) and preferably be 'instant on' so lessons start on time and teachers don't have to wait for devices to load. Google Chrome books are the ideal device for this purpose. Google Chrome books do not need any additional software such as office or antivirus, as everything they need is built in.

You do not need to purchase Microsoft Office, as students will get access to download this free of charge. The built in antivirus from Microsoft is also suitable protection from viruses (we run the college on it) and you do not need to purchase any additional anti-virus software even if the shops say you should.

Specialist Subjects

Please be aware that some specialist subjects may have different requirements for BYOD devices, such as Software Design and Development, Photography and Media. Students

should check with their subject teachers if any specialist equipment or software is needed.

Device Bursary

S6C offers a discretionary bursary scheme to assist with the full cost of these devices. Further information on eligibility criteria can be obtained on our website and application forms can be obtained from Reception.

I already have a suitable device

S6C is very happy for students to bring their current device to college as long as it meets the BYOD requirements and you are not obliged to purchase a new device just for college.

Please remember a college day lasts at least six hours and the device you bring in should be capable of lasting this long on a single charge as we don't have facilities for everybody to plug in devices during lessons.

Student Discount

Most manufacturers will give a student discount when purchasing devices or give away headphones etc. Always ask for a student discount when purchasing any electronic equipment.

Further Information

If you require any further information or would like to talk to someone about BYOD, then further details are available on the college website.



Learning Support

S6C has a full support programme for students with special needs including dyslexia, autistic spectrum, anxiety disorders and physical disabilities. All areas are accessible by lift and a lift pass can be issued by Reception. We have a range of small rooms available as quiet spaces, by arrangement.

Our Pastoral Support programme can offer self help support with emotional and mental health needs, and no issue is too small. We can refer to external agencies and to our college counsellors.

Please get in touch with our SENCO (Special Educational Needs Coordinator) or Pastoral Lead and we will arrange the support you need.

Everyone needs support sometimes, whether it is a quick chat with a teacher, help with an issue, encouragement, study skills training or whatever has come up. Talk to your teachers and tutor and keep them informed. We can only help if we know!

Study Centre

The Study Centre is a quiet, dedicated area for focused independent study. The layout of the centre promotes opportunities for individual, pair and small group study with ample charging sockets and a range of course textbooks.

The centre is permanently staffed the Learning Mentors who are available to offer support and advice to all students.

Learning Mentor

The Learning mentor/ study skills team will provide small group and 1:1 study skills support to help all our students make progress. The sessions help students to develop their time management, note taking, revision techniques as well as more subject specific skills such as essay structuring, researching and planning assignment work. The team will also support with career planning and writing the relevant material for our young people to move onto university.

Students can access informal support from the Learning Mentors simply by approaching them in the Study Centre. Students can also self refer for a period of support, for example exam preparation. The main role of the Learning Mentors is to work one to one or in small groups with students who have been referred for study support by subject teachers.



Diane Newton
Learning Mentor



Eva Dyson
Learning Mentor

SEND

All SEND students are supported at S6C by excellent, inclusive teaching that allows all our learners to progress.

There is study skill support outside of the lesson from our learning mentor. Students wishing to work on social skills in preparation for adult life can attend social skills activities in the study centre.

All S6C students have access to Read Write for Google assistive technology package which works alongside the G suite resources. This makes independent study more accessible for all our learners.

Access arrangement assessments can be completed onsite that allow students to take their exams on a level playing field to their peers.

SEND students are encouraged to be independent and resilient in their approach to their learning but with the knowledge that help is always at hand.



Nicky Miller
SENDCo

IT Support

IT support at S6C is outsourced to the Magna Learning Partnership (MLP) support company, Oakford Technologies Limited.

A representative is present onsite on Tuesdays and Thursdays during term time and students can go to the IT Helpdesk on the 2nd floor to get help with college systems.

Oakford can be reached on itsupport@s6c.mlp.college

IT Support

itsupport@s6c.mlp.college

study@s6c

Rooms

Quiet Room

Access to this quiet study space is arranged via our Pastoral Lead or SENCO (Special Educational Needs Co-ordinator) and may be useful for a range of educational or mental health support needs.

Meeting Rooms

We have a range of small meeting rooms where students can meet with external agencies.

Reflection Room

Our Reflection Room is a quiet space for students and staff. Comfortable seating, birdsong and wave lighting, picture books from faith and cultural traditions, mindfulness colouring, and a range of contemplative objects. There is a space available for daily prayer. Students are encouraged to let us know of anything we can do to support their faith or reflection needs in this space or as part of our college community. Please talk to the Pastoral Lead to make any arrangements.

Lockers

We have a number of lockers available around the building for which we ask for a £5 hire charge to guard against damage. They can be secured by a student's own padlock and can be reserved via Reception. All lockers need to be emptied at the end of the summer term when any lockers remaining locked will be opened by the Caretaker and contents disposed of.

Tutors

Tutor and Pastoral Team

Every student is allocated a tutor and this will be their first point of pastoral contact. Tutor meetings alternate fortnightly between Life Skills sessions and assemblies, including notices and guided completion of the S6C Careers programme and development of personal study skills. Tutors will also have individual Performance Review meetings with their tutees throughout the year. The Pastoral Lead advises and supports tutors, and can meet with students.

Pastoral Interventions

We can offer pastoral and Mental Health interventions for students in college. This can range from a chat to a member of staff, meeting with Pastoral Lead, support from our Mental Health Lead, appointments with our College Counsellors, support from the attendance office and referrals to a number of external agencies.

More details can be found in the 'Who Can Help' me poster in various locations around the college and the 'Safe At S6C' poster in all toilets and on the plasma screens. Our full pastoral and mental health intervention list is displayed on our website.

Life skills

The intention of the Life Skills Programme is that each student progresses and develops both academically and personally, thriving as individuals and as part of the college and wider community. Students will leave S6C with a sense of purpose – inspired to engage with the world around them – equipped with a lifelong desire to learn – and with the knowledge, skills and strategies needed to keep safe, promote mental and physical wellbeing, and take an active role in society.

Topics cover a range of life skills including physical and



"Our Cafe run by the college"



mental health and wellbeing, finance, British Values, radicalisation and how to prevent it, , work experience, careers and destinations, citizenship and society, politics, ecological issues, personal development, current affairs, sexual health, employability skills, safety online/ whilst travelling/socially, study skills and strategies, and more.

Sessions are delivered by tutors and also by external speakers in dedicated Development Days three times a year and via our Speaker Programme.

Careers

S6C aims to ensure that every student is able to progress onto pathways that are right for them. Our Life Skills programme equips students with the skills, knowledge and confidence needed to make positive and well informed choices across many areas of life, including careers.

Our Destinations programme is designed to support entry to university, apprenticeships, the Military or employment. Careers guidance with a fully qualified adviser is available when significant career choices are being made and tutors and teachers are trained to offer advice. The programme is led by Careers and Pastoral Leaders.

University / UCAS

Students will be supported to research higher education and all students will be given the

opportunity to visit a local university to attend a careers fair. All students will register with UCAS in the summer term of Year 12 which will enable teachers and tutors to write references to support their next steps either to university or an apprenticeship, the Military or employment.

Apprenticeships

Students wishing to secure an apprenticeship will be supported to search and apply for vacancies with information and advice from ASK (Apprenticeship support and Knowledge for Schools and Colleges) through visiting talks and workshops.

Employment

Students will have encounters with employers through our visiting speaker programme, Destinations Development Day and visits to workplaces. All students are expected to arrange work experience during their time at S6C which will support both research into career options and also applications for employment or the Military. All work experience placements need to be logged on Unifrog, including volunteering.

Behaviour and Bullying

We have high expectations for the behaviour of S6C students and will support you to become mature young adults and members of our college, local, national and global communities.

S6C has a working Equality and Diversity Policy and opposes all forms of unlawful discrimination, harassment and bullying.

We also have a Bullying and Harassment policy which aims to prevent any forms of harassment and bullying at S6C and details the action to be taken to prevent any re-occurrence. It addresses all forms of harassment and bullying within the College and covers all college users and employees, including students, parents, teachers, all other staff, Governors and visitors.

Every member of the college community, both staff and students should be able to attend college in safety and free from humiliation, oppression and abuse so they can work or learn in a relaxed, supportive, caring and secure environment.

We have a zero tolerance approach to all forms of child on child (peer) abuse including harmful sexual behaviour and bullying. We have a zero tolerance approach to all forms of discrimination including racism, transphobia, homophobia, ablism, sexism or misogyny.

Our policies can be found on the S6C website:

<https://www.salisbury6c.ac.uk/statutory-information/policies/>

Bursary

S6C subscribes to the 16-19 Bursary Fund, which is a government funded scheme intended to help support those young people who face the greatest financial barriers to continuing in education or training after age 16. Colleges receive a fixed sum of money each year to allocate to students which can mean that the amount of financial support an individual student receives may vary from year to year depending on the number of qualifying applications that are received.

Students should be eligible to receive a bursary if they are aged under 19 on 31 August in the academic year in which they start their programme of study and they fall into one (or both) of the two categories of bursaries;

Vulnerable Bursary – bursaries for defined vulnerable groups are assessed based on financial need to support

participation at the college, such as transport costs, meals, or equipment

Discretionary Bursary – discretionary bursaries awarded to meet individual needs such as transport costs, meals or equipment and assessed based on household income.

Applications for the bursary fund are completed online and auto generated at enrolment, both at the start of year 12 and then again at enrolment to year 13.

Further information on the bursary can be found in our 16-19 Bursary Fund Policy and Guidance document which you will read as part of the application process. Please complete your application quickly and in full, uploading the evidence required. If you or your family need help with the application, please ask the Pastoral Lead

Student High Expectations

S6C embraces the core values of Equality and Diversity, Wellbeing of all and Outstanding Teaching and Learning. These values are fundamental to the calm and positive learning environment that we strive to achieve at all levels across the college. S6C has high expectations – not only around securing academic success and appropriate onward pathways for our students, but in maintaining an outstanding environment in which to learn.

At S6C, we recognise that the students under our care have a number of challenges facing them in a fast-paced society. These challenges are many and varied, and different for each young person. Our Student High Expectations, developed with all our stakeholders, provides a clear framework for students and staff to uphold, ensuring they can all achieve and be the best version of themselves. Supporting this is, our pastoral system is characterised by the maintenance of positive and supportive relationships. Together, these combine to provide our young people with the skills, knowledge and confidence to meet these challenges and embrace their future beyond college.

STUDENT HIGH EXPECTATIONS

1

SHOW UP TO SUCCEED

Maintain at least 97% attendance and be on time to all lessons



2

TECHNOLOGY USE

Limit all distractions and use technology well



3

FEEDBACK FUELS GROWTH

Record and act on feedback given by your teachers



4

STUDY SMART

Hand in your work on time and dedicate 4.5 hours per subject each week to independent study.



5

EXPERIENCE MORE

Attend every tutor session and meeting. Engage in work experience or volunteering and college clubs.



Travel Information

S6C's central location makes it easy to get to. A short walk from the centre of Salisbury means that students can make use of the excellent bus links. The railway station is also within an easy walk and students regularly travel from Gillingham, Shaftesbury, Warminster and Andover, as well as all of the outlying areas of Salisbury.

There is no student parking on site, but students can park at the free Petersfinger Park and Ride (next to Tesco) and is an easy 5 minute walk from S6C or there are buses from the car park.

Bike racks are available at S6C for those who wish to ride to College and mopeds/motorcycles can be stored next to the bike racks at the owner's risk.

Bus Passes

If you live more than 3 miles from college, you may be entitled to a discounted bus pass from Wiltshire Council.

If you live within 3 miles of the college you will need to pay for your own travel costs.

Wiltshire Council do not support rail travel through the discounted scheme. However, National Rail have introduced a 16-17 Rail Saver which discounts rail fares by up to 50% by using a Saver Card.

College Help with Travel

You should check with Wiltshire Council Post 16 travel to ensure you are eligible for a bus pass before using Salisbury Reds.

If you have a household income of £36,000 or less, you may be awarded a discretionary bursary to help towards travel costs.

If you travel via Salisbury Reds and are awarded a bursary, you will need to arrange for your own Key Card, the college will top this up for you periodically.

If you are awarded a bursary and have a Wiltshire Council bus pass, the college can help by paying Wiltshire Council for the pass.

Train travel is assessed on an individual case by case basis by the College Business Manager and a relevant bursary award may be made.

Please note, the bursary fund is limited and has to cover all bursary applications, irrespective of how many valid applications S6C receives.



study@s6c



Attendance

At S6C we expect 100% attendance, but understand that some things will not allow our students to achieve this required target. Permitted absence is still recorded, but the college allows students time for:

- Hospital or orthodontist appointments which cannot be arranged outside college hours, backed by evidence of an appointment card or letter from the health provider.
- A family bereavement
- Attendance at a family funeral (a letter is required).
- Visit to a university to attend an open day or interview, a career related interview or audition (production of a letter is required).
- Driving test and theory test (evidence required).
- Religious observance (by prior arrangement with the Pastoral Lead)

Bursary

Bursaries are available to assist students who may have difficulties in accessing and completing their course due to personal financial circumstances. There are two types of bursary;

Vulnerable Bursaries

Claimed per student up to the value of £1200. Students eligible in this category are;

Young people in care, including unaccompanied asylum seeking children, care leavers, young people in receipt of Income Support or Universal Credit, young people in receipt of both Disability Living Allowance (or the new Personal Independence Payments) and Employment Support Allowance (ESA, or Universal Credit as a replacement for ESA) in their own right.

Discretionary Bursaries

The college is allocated a limited fund at the start of the year which has to be used to cover costs for all students in need, irrespective of how many there may be. The college may be able to help with the costs of travel, equipment, books, laptops (by loan) and midday snacks.

Bursary students must have excellent attendance and be committed to their learning in order to receive bursary support.

If you think you may qualify, please ask for a form from Reception. Further information is available from our website.

<https://www.salisbury6c.ac.uk/study-with-us/bursary/>

Our school Business Manager oversees applications and they need to be completed for each year of study. Bursaries will usually be paid as 'benefit in kind', by the college purchasing the required equipment or bus pass. In limited circumstances, where the college cannot purchase on behalf of the student, for example for train travel, a monthly payment may be awarded. This MUST be paid directly to the student via a bank account in their name. No payments can be made to a parent or carer's accounts under Department for Education rules.

Do remember to apply if your circumstances change during the year and you feel a bursary may be appropriate.

Please make sure we have up to date details.

A notification is sent out towards the end of the day to inform you of any student absences.

Parents and Carers may also be contacted individually

"I would like to express my thanks to all the staff at S6C for their guidance and support they have given my daughter throughout her time at College. The small, nurturing environment has enabled her to thrive and I have been hugely impressed by the frequency and quality of marking and feedback provided by her teachers. During lockdown the online learning provision was excellent and ensuring continuity with the timetable really helped maintain a sense of 'normality'. Staff are very approachable and seem genuinely interested in the achievements of their pupils."

regarding their young person by the college office or by Tutors or teaching staff, by phone or email. If support is needed with work at home then staff will share details with you.

In addition, weekly newsletters and updates are published on our website.

Please do get in touch by email or by phoning the college and asking for the relevant member of staff to return your call.

GDPR and data protection

As a college, we are required and need to gather data on the students who attend S6C as they progress through their courses, both to fulfil the legal obligations we have to the government and our local authority and to track the progress of students in order to identify any specific needs that they might have and provide them with the necessary level of support they require.

We hold a certain amount of data on parents and carers to ensure that we are able to communicate with them in a timely manner. We ask students to sign a consent to allow us to communicate with parents/carers when they arrive at college. In the vast majority of cases they give consent, however, if a young person with-holds consent we will be unable to contact parents/carers for any reason other than safeguarding and vital interests (e.g. such as major illness or accident) under GDPR regulations.

For more information please read our policy on the college website.

Payments

The college has an online payment system, accessible through SchoolMoney.

Payments can be made 24 hours a day using a debit or credit card from anywhere that has internet access. We encourage online payment for all services, college trips and textbooks for subjects. You can also pay by card at Reception.

Can you help?

We are part of a wider local community and input from parents and carers is welcome. Supporting your young person through their studies is key. If you would like any help or advice then get in touch and we can share resources.

We are always keen to hear from parents/carers who could offer Work Experience opportunities or coaching in employability skills as part of our speaker programme. Visiting speakers across a range of careers are key to our Aspire To Excellence programme. Our vocational students work in the community on placement and always appreciate contact with professionals in their fields. We would love to hear from you.

Contact Details:

- Pastoral Lead: randerson@s6c.mlp.college
- Head of College: bhillier@s6c.mlp.college
- Reception: office@s6c.mlp.college
- Safeguarding: safeguarding@s6c.mlp.college
- Faculty Lead STEM: kiwhite@s6c.mlp.college
- Faculty Lead Humanities: stye@s6c.mlp.college
- Faculty Lead Creative: lhughes@s6c.mlp.college
- Admissions: admissions@s6c.mlp.college
- SENDCo: nmiller@s6c.mlp.college

Safeguarding

We actively promote wellbeing awareness amongst students and each member of the college community has an individual responsibility for health and safety, safeguarding and promoting wellbeing.

The care and well-being of all young people in the college is of paramount importance. The college takes its legal responsibility with regard to safeguarding and 'The Children Act 2004' seriously.

Please contact the safeguarding team if you have any concerns about the wellbeing of a student, or if you have any suspicions that a student is in danger of harm or abuse. We have a legal obligation to refer any suspicions of harm or abuse to the Wiltshire Safeguarding Children Board.

College staff cannot always offer absolute confidentiality to students. There are clear situations when it is essential that staff share information with trained colleagues, for instance when there is suspicion or evidence that a student is in danger of being harmed or abused.

We have a whole college approach to safeguarding, all staff are trained, and we have a low threshold for concern. Photos of the safeguarding team are displayed throughout the building. We encourage students to speak to us directly and are experienced in handling issues with respect and sensitivity. There is also an anonymous reporting form available on Information Classroom.

For more details please see our Safeguarding and Child Protection Policy on our website.

Online Safety

The online world is second nature to many of our students and we respect their knowledge. That said, however familiar and comfortable we are online, safety is exceptionally important.

Staff and students should be aware that although the Internet is a wonderful resource, online activity, (including but not limited to social media) needs to be managed very deliberately in order to avoid potential harm.

This harm could include:

content: being exposed to illegal, inappropriate or harmful content, for example: pornography, fake news, racism, misogyny, self-harm, suicide, anti-Semitism, radicalisation and extremism (Prevent Duty).

contact: being subjected to harmful online interaction with other users; for example: peer to peer pressure, commercial advertising and adults posing as children or young adults with the intention to groom or exploit them for sexual, criminal, financial or other purposes'.

conduct: personal online behaviour that increases the likelihood of, or causes, harm; for example, making, sending and receiving explicit images (e.g consensual and non-consensual sharing of nudes and semi-nudes and/or pornography, sharing other explicit images and online bullying; and

commerce: risks such as online gambling, inappropriate advertising, phishing and or financial scams. If you feel your pupils, students or staff are at risk, please report it to the Anti-Phishing Working Group (<https://apwg.org/>).

For more details please see our ICT and Acceptable Use Policy.

Our safe and secure college system

Our college system, which uses Google Workspace on our own domain, means that students can work in a safe and secure environment - all students and staff must use these safe channels to communicate and collaborate.

If students need to collaborate during a lesson, then they should use a breakout room on Google Meet, or use Chat to message or video call. They should not set up study groups using other social media platforms - the college system offers important safeguards. All students are able to access these apps, even if they choose to have limited access to a smartphone/ other apps/ social media and so the use of our college platforms is also fair and accessible.

1:1 sessions with staff should take place using college platforms.

Occasionally we may need to use a telephone to contact a student. Student mobile phone numbers are listed on Schoolpod and may be used if we are concerned about well being - all staff personal numbers will be withheld.

Online teaching and support meetings

If students are communicating with staff online, in a class, small group, 1:1 or in a support meeting, then we ask that students look at our guidance for safe and effective online

learning.

Teachers will ask students to unmute their mics to contribute to online classes and support meetings.

Pastoral contact can be offered via messaging if a student is more comfortable with this.

Staff may ask students to put their cameras on during the discussion section of the lesson or a support meeting. This will allow the staff member to read the students reactions, as we do in a classroom setting. Students are able to change their background before logging into Google Meet or whilst in Meet so that their privacy of their home is maintained. No student will be forced to turn on their camera - if they wish not to do , then this will be respected.

Students should not be on simultaneous calls with others outside S6C during a college class, meeting or club.

Students should be up and dressed for online sessions, unless they are unwell, in which case they may wish to be off screen for any support meetings - this is important for safeguarding reasons but also for positive mental health and wellbeing.

Online safety in the Life Skills programme

Online safety is taught in Life Skills at the start of the year and revisited regularly.

Online safety is also signposted before college holidays and when entering a period of extended online learning.

The presentations and resources can be accessed any time in the Information Classroom. Information is also shared with parents/carers via our Weekly Update.

We have seen a recent rise in online blackmail. Students should be vigilant and report any issues to CEOP immediately.

Sharing of Nudes or Semi-Nudes

All students should be aware of the law regarding sexting - this page gives key information for both under and over 18s.

<https://www.childline.org.uk/info-advice/bullying-abuse-safety/online-mobile-safety/sexting/>

Getting support

If students or their families are at all concerned about online safety, for themselves, or for others, then they can contact the safeguarding team and we can help you work through the issues, which may involve reporting to relevant authorities.

Anyone worried or affected by these issues can get in touch with:

The Mix

www.themix.org.uk/get-support

Childline

0800 1111

www.childline.org.uk



We offer safe, non-judgemental and discreet support.

Wellbeing

We will encourage and equip you to look after your physical, mental and emotional wellbeing.

The tutor is your first point of contact. The Pastoral Lead and Mental Health Lead are available and genuinely happy to help.

Pop in or message us on Google Chat. We can help if we know.

Resources available include: helplines, crisis texts, support groups, online support 24/7, self help material. We can help you explore this material in one to one self help sessions.

Let us know if you would like an appointment with one of our professional and highly experienced external counsellors, or contact them directly using the details in the Information Classroom.

We offer safe, non-judgemental and discreet support.

We only share information, if it's in the best interest for the student.

We can liaise with external agencies including: drug and alcohol awareness, eating disorders, LGBTQ+ support, Young Carers, school nurse, sexual health, radicalisation, GP, CAMHS, adult mental health support, and the early intervention mental health support team.

Wellbeing information is signposted in all toilets and there is a huge amount of information on physical, mental and emotional wellbeing, including sources of 24/7 support, in the S6C 'Information' Classroom.

We are very pleased to be able to run a confidential weekly drop in clinic with our School Nurse on Tuesdays from 12 til 1pm. They can help with any issue related to health or wellbeing including planned and emergency contraception, mental health, issues related to smoking or vaping or alcohol, long term health conditions (such as migraine, period pain or chronic fatigue), sleep, physical fitness, or any questions or concerns.

Condoms / STD testing kits are available from

the College Nurse and you will be encouraged to contact the Sexual Health clinic for further information. The nursing service can also be contacted by message - see the posters around the college.

Stay safe, stay connected and be kind to yourself and others.

Counselling

S6C works with external, qualified and highly experienced counsellors to offer onsite (or online) 1:1 counselling. Referrals can be made by tutors, or the pastoral lead, but students can also make direct contact by emailing counselling@salisbury6c.ac.uk.

This is a free service which we fund.

Sessions are 50 minutes and a series of six sessions will be agreed after an initial meeting. If a student is nervous about meeting someone new then they can choose a staff member to come with them for the first few minutes and help with introductions.

External Agencies

We work closely with the new Early Intervention MHST (Mental Health Service Team, which is part of CAMHS) and have been part of a pilot project developing this service. Parents/carers will usually be informed. If the referral is accepted then an initial assessment will be made and the student will either be given self help material, accepted for a series of CBT (cognitive behavioural therapy) sessions or other 1:1 support work with a practitioner, or referred to a more appropriate organisation.

We can also refer directly to Camhs, or to a range of other external agencies such as Motiv8 (for 1:1 sessions around substance misuse), the eating disorder clinic, Splitz (for support for domestic violence), the YOT (youth offending team), Young Carers or other specialist services.

All these agencies, and more, and a range of self help resources and helplines, can be accessed by parents and students directly using information on the Wiltshire On Your Mind website.



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